**GUIDELINES ON WRITING AND SUBMITTING YOUR MASTER’S THESIS AT THE FACULTY OF HUMANITIES, CHARLES UNIVERSITY IN PRAGUE**

1. **The following information or documents are required. Please note that all the data and documents below are to be submitted to Lenka Vinterova, administrative assistant of EuroPhilosophie in Prague:**

1. Basic data: title of your thesis (in original and in English), name of supervisor, name(s) of assessor(s) (rapporteurs) – please send by email

1. Electronic pdf version is to be submitted by the deadline announced to students in each academic year. – please send by email
2. two abstracts in two separate pdf files (the first one in the language of the thesis, the second one in English) – please send by email
3. 5 printed and ***signed*** originals of your thesis (3 in spiral binding and 2 in hardback) are to be submitted personally in the EuroPhilosophie office by the deadline announced to students in each academic year.

When you have successfully submitted the thesis, you will get 20 ECTS for thesis preparation. You will also be informed about the **date of the defense** which usually takes place in the second half of June. After the defense, you will get a grade for your thesis.

1. **Formal Guidelines on Writing Your Thesis**

The formal requirements are specified in the the following French and German documents . Please follow the instructions in the sample documents, including the order of master’s thesis sections. The first page of the document is the cover page of your master’s thesis (to be printed on the hardback cover). For any changes to the recommended format, please consult the EuroPhilosophie administration.

 

The abstracts (including key words) as well as the declaration are an integral part of the thesis. However, we also need separate pdf versions of the abstracts in order to be able to record them in the SIS (as stated in A. 4. above). If your thesis is German, the first abstract is in German, the second is in English. If you write your thesis in French, the first abstract is in French, the second is in English. Sample abstracts from earlier EuroPhilosophie master’s theses are available upon request.

***The required length of your master’s thesis is 50 pages minimum. The recommended length is 80 pages*** (text: Times New Roman 12 pt.; footnotes: Times New Roman 10 pt.; margins 2,5 cm).

In case of your interest, please feel free to come in the EuroPhilosophie office to have a look at some of the earlier master’s theses in EuroPhilosophie programme.